



New / Update Customer/Vendor Information Sheet

Customer Information

Contact Name: _____ Customer Type: Business: ☐ Private: ☐

Physical Address: _____

City: _____ State: _____ Zip: _____

Main Phone: _____

Mailing Address: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Billing Address: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Preferred Billing Method: Email: ☐ Mail: ☐

Preferred Payment Method ACH: ☐ Credit Card: ☐ Check: ☐

Tax Exempt Status Exempt ☐ Not Exempt ☐ Tax ID # _____

Primary customer contact

Contact Name: _____ Title: _____

Office / Work Phone: _____ Cell: _____

Email Address: _____

Alternate customer contact

Contact Name: _____ Title: _____

Office / Work Phone: _____ Cell: _____

Email Address: _____

Terms: NET 15 days from invoice date, Fisher Systems charges no fees of for all ACH invoice payments. Fisher Systems charges a Credit Processing Fee of 3% for all credit card invoice payments. Service Charge: If Buyer fails to make any payment when due, Fisher Systems reserves the right to suspend performance and Buyer agrees to pay a service charge on the amount past due at the rate of 1.5% per month (18% per year). Non- Payment: Buyer further agrees that, in the event Fisher Systems must refer Buyer's account for Collection, Buyer will pay all costs of collection, service charges, attorney fees or other costs incurred by Fisher Systems in the course of collection, litigation or in any related action.